



# DEPARTMENT OF DEVELOPMENTAL SERVICES EXAMINATION ANNOUNCEMENT



## FOOD SERVICE TECHNICIAN I

**OPEN**

**6BS01**

"The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation."

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

**SPOT FOR: CANYON SPRINGS**

**FINAL FILING DATE: February 16, 2016**

Applications (Form STD-678) must be POSTMARKED no later than the final filing date. Applications postmarked after the final filing date will not be accepted for any reason.

Applications can be downloaded from State Personnel Board website at <http://www.spb.ca.gov> and MUST be filed in person or by mail with:

**CANYON SPRINGS  
PERSONNEL-EXAMS  
69-696 RAMON RD  
CATHEDRAL CITY, CA 92234**

**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD**

If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Application for Examination." You will be contacted to make specific arrangements.

**NOTE:** Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

**NO WRITTEN TEST IS REQUIRED**

The entire examination will consist of an interview.

**SALARY RANGE: \$2,159 - \$2,700 Per Month**

This is an open examination. Applications will not be accepted on a promotional basis. Career credits do not apply.

**REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION:**

**NOTE:** All applicants must meet the education and/or experience requirements for this examination by the final filing date.

**Experience:** Six months of experience in an institution, hotel or restaurant either serving, cleaning food service areas or assisting with the preparation and service of foods and beverages. (Completion of the 8<sup>th</sup> grade may be substituted for the required experience.)

**THE POSITION:** Assigned to serve or assist with the preparation of foods and beverages; clean and maintain food service equipment, utensils and work areas; instruct and work with helpers and other related work.

**EXAMINATION INFORMATION**

This examination will consist of a Qualifications Appraisal interview only. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview.

**Qualifications Appraisal-Weighted 100.00%**

**SCOPE:**

**A. Knowledge of:**

1. Methods of cleaning and preparing foods for cooking and storing food.
2. Proper methods of arranging dining room furniture, setting tables and serving meals.
3. Various types of food service utensils and equipment and their uses.
4. Methods of cleaning and maintaining food service areas, utensils, and equipment.
5. Sanitation and safety measures in food service areas.
6. General pantry work.

**B. Ability to:**

1. Portion servings.
2. Follow directions and keep simple records.
3. Communicate at a level appropriate for the classification.

**ELIGIBLE LIST INFORMATION**

The resulting eligible list will be used to fill vacancies at Canyon Springs only.

This list will be abolished 12 months after it is established unless the needs of the service and condition of the list warrant a change in this period.

Veterans preference credits will be added to the final score of all competitors who are successful in this examination and who qualify for, and have requested these points. Due to changes in the law, which were effective January 1, 1996, VETERANS WHO HAVE ACHIEVED PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERANS' CREDITS.

**BACKGROUND INVESTIGATION:** Competitors who are successful in this examination will be required to complete (prior to an appointment in this class) a background investigation document, on which information regarding certain arrests (regardless of conviction) and felony convictions must be divulged. Information collected on this document is distinct from that required on the Standard Application for Examination, Form Std. 678 that is filled out prior to the examination. The hiring agency uses the information obtained on the background investigation document to conduct background investigations and/or to determine an individual's suitability for employment.

**SEE REVERSE SIDE FOR ADDITIONAL INFORMATION**

**FINAL FILING DATE: FEBRUARY 16, 2016**

**FOOD SERVICE TECHNICIAN I****FINAL FILING DATE: FEBRUARY 16, 2016****GENERAL INFORMATION**

It is the candidate's responsibility to contact CANYON SPRINGS' Testing Office three days prior to the written test date if he/she has not received his/her notice.

For an examination without a written feature it is the CANDIDATE'S RESPONSIBILITY to contact CANYON SPRINGS' Testing Office three weeks after the final filing date if he/she has not received a progress notice.

If a candidate's notice of oral interview, EDA, performance test fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Applications are available at State Personnel Board Offices, local offices of the Employment Development Department and the Department noted on the front.

If you meet the requirements stated on the reverse side, you may take this examination, which is competitive. Possession of the entrance requirement does not assume a place on the eligible list. Your performance in the examination described on the reverse side of this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**THE STATE PERSONNEL BOARD** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**EXAMINATION LOCATIONS:** When a written test is part of the examination, it will be given in such places in California as the number of candidates warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento, San Francisco, and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

**ELIGIBLE LISTS:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub divisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin.

**GENERAL QUALIFICATIONS:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

**INTERVIEW SCOPE:** If an interview is conducted, in addition to the scope described on the reverse of this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development.

**VETERANS PREFERENCE:** California law allows granting of veterans preference points in Open entrance examinations and Open Non-Promotional exams. Credit in Open entrance examinations is granted as follows: Ten (10) points for veterans, widows and widowers of veterans, and spouses of 100% disabled veterans; and fifteen (15) points for disabled veterans. Credit in Open Non-Promotional examinations is granted as follows: Five (5) points for veterans, and ten (10) points for disabled veterans. Direction's for applying for veterans preference points are on the veteran preference application (FORM 1093), which is available from State Personnel Board Offices, Written Test Proctors, and the Department of Veterans Affairs, P.O. Box 942895, Sacramento, CA 94295- 0001.

**HIGH SCHOOL EQUIVALENCE:** Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) Test; 2) completion of 12 semester units of college level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have the education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

**CA (Rev. 05/02)**

---

**DEPARTMENT OF DEVELOPMENTAL SERVICES - 1600 9<sup>TH</sup> Street, P. O. Box 944202, Sacramento, CA 94244-2020**  
**Telephone: Public: (916) 654-1616 TDD: Voice of Hearing Impaired (916) 654-2054**

---

**Porterville Developmental Center**  
**26501 Ave 140**  
**Porterville, CA 93258**  
**Public: (559) 782-2222**  
**TDD: (559) 782-7822**

**Fairview Developmental Center**  
**2501 Harbor Blvd**  
**Costa Mesa, CA 92626**  
**Public: (714) 957-5121**  
**TDD: (714) 957-5512**

**Sonoma Developmental Center**  
**15000 Arnold Dr**  
**Eldridge, CA 95431**  
**Public: (707) 938-6453**  
**TDD: (707) 938-6000**

**Canyon Springs**  
**69696 Ramon Rd.**  
**Cathedral City, CA 92234**  
**Public: (760) 770-6260**  
**TDD: (760) 770-2590**

---

**TDD is a Telecommunications Device for the Deaf and is reachable from phones equipped with a TDD Device**

---